



Employment Opportunity

CHMI is now accepting employment applications for one full-time **Resident Manager** to manage properties in Salinas.

Duties include collecting rents, preparing reports for regulatory agencies, reviewing housing applications, preparing leases, performing inspections of units and the properties, and maintaining tenant files.

Qualifications: Must have good computer skills, including proficiency in Microsoft Office applications, specifically Word and Excel; good math skills; good interpersonal skills; and the ability to effectively communicate orally and in writing in English.

The hourly rate for this position is \$23.33.

RESUMES/APPLICATIONS WILL BE ACCEPTED UNTIL 4:00 p.m. on FRIDAY, JULY 25, 2025.

CHMI is an Equal Opportunity Employer and our process ensures fairness to all applicants.

For more information please contact Gaby Plascencia-Moncada via e-mail at employment@chispahousing.org.